

Element Dance Center Competitive Program Information Packet



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Discover the best fit for your dancer....

Team - This program is for dancers who are wanting to be introduced to the competition dance atmosphere. This is a great program for dancers who have participated in our Artistic Program for 1-2 years and now looking for the next step. This is also a great fit for dancers who are coming from another recreational program or any dancer wanting to take dance a bit more serious. Team members go to 3 competitions. Hours vary from 2-5 depending on which team they are placed. Required class attire = please refer to team contract.

Crew - This program is break dancers who have been training in break dance for 1-2 years and are looking to commit themselves to more battles, hip hop culture and training. Breakers train in top rocking, freezing, footwork and power. Including open session on Friday's, which allows them to fine tune freestyle. We have the only bboy/bgirl program, that is under the direction of one of Element Dance Centers owner, Bobby Kuhn. This makes for a great, positive and healthy atmosphere for dancers where they have dedicated, consistent and committed teachers weekly. Crew members perform in the Winter and Spring Show. They also participate in local battles, attend Block Party, in Boulder, Colorado (optional). Members practice 1-2 hours per week depending on which crew they belong to. Required class attire = clothes they can move in freely & sneakers are mandatory.

Competition Hip Hop - This program is for hip hop dancers who have been training in recreational classes and are looking to gain competitive performance experience and more intense class training. We also encourage hip hop dancers to participate in community battles with the Crew. Dancers train 1-2 hours per week, depending on which team they are on. A hip hop convention in the Fall is optional, 3-4 competitions in the Spring, as well as performing in the Winter and Spring Shows. Required class attire = clothes they can move in freely & sneakers are mandatory.

Company - This program is for dancers who want intense dance training because they are individuals who enjoy being challenged. This is also a great fit for dancers who would like to be members of high school drill team, dance company, pursue dance in college or as a profession. Company members train 6-11 hours per week, depending on which company they are on. They perform in the Winter and Spring show. This program is a technical focus on ballet and strong technique, as well as movement and style quality. Dancers in this program train with some of Utah's best teachers/dancers in the industry. Required class attire = please refer to company contract.

Open Classes - These are for dancers, wanting to dance for a recreational purpose or for supplemental training. We offer a variety of open classes and different levels. If your dancer is interested, please email us first to ensure they are attending the best class for them and their ability.

Cheer- This program is for cheerleaders, looking to take their cheerleading to the next level. This program is new to Element Dance Center and will be under the direction of Kiraye Underwood. The cheer program will allow participants to focus on kicks, jumps, tumbling technique, angles, stunting and cheers.

Element Dance Center

Competitive Program Policies

(please see www.elementdancecenter.com for updates & additional information)

Audition/account agreement: Upon registration for auditions you are accepting responsibility that you have an understanding of the competitive program and the level of commitment expected. If you take a spot on a team, you are required to fulfill that commitment for the entire season, beginning with Summer training and extending from Fall to Spring. Any dancer that ends their contract prior to the season ending will **NOT** be refunded any payments already made. Everything is NON REFUNDABLE once it is paid and there will be a fee to terminate a contract, which will be charged to the dancers account, in the amount of \$35/each month left in the contract. This applies to all members, including staffs children. This contract termination fee will be assessed at the time the contract is terminated and charged to the card on file. If there is no card on file, the fee will still be owed by the client and must be paid within 30 days of contract termination or the balance will be sent to collections. If a dancers terminates their contract from August forward, they will be responsible for the contract termination fee, as well as ANY COSTUME FEES, OR EVENT FEES ALREADY PAID. Costume and event deposits are typically paid early in the year and they are non refundable per 3rd party. _____

Registration Fees: Each student will be charged a non-refundable annual registration fee payable in upon registration. Discounts may be given for multiple students in a single family or when certain promotions may run at any given time. Single Class fees will be higher if the registration fee is not paid but single classes may not be available if the class is full and there is no guarantee of future space. Registration fees are not prorated. Registration Fee – \$30 per student/\$50 per family. Classes are combined for each student – not per family.

Tuition:

- I. *Monthly tuition* - Fees for class may be paid by the month if enrolled for Artistic Program classes, Crew, Hip Hop Team, Company or Teams. Single rate classes are only applicable to “open classes”, which can also be added to previously stated classes. Certain Company, Team classes may be subject to “open” status by permission of management. Monthly tuition charges for School Year Sessions are based on the total number of weeks in each session (August through June)- 4/5 week months from September through May (including December). Costume week and Picture week classes are charged as regular classes. If your child is participating in recital, you are committing to attend class and pay tuition through June. Tuition may be paid in advance however, there are no refunds on pre-paid amounts of any kind. If you dancers misses classes due to his/her own scheduled activities such as school, solos etc. there is no refunds for missed classes or any credits. Make-up classes can be an option by permission of management.

Because of different school calendars, EDC does not close for every holiday and no credits will be given for school vacations or holidays. Monthly tuition rates are not affected by holidays or school vacations. No credits are given for missed classes during a month that are not made up.

III. *Fundraiser Payout policies:*

The client is not employed by Element Dance Center. Fundraising jobs are used to earn funds to help pay for dance. The money must go directly to the dance account and it can not be used for any other purpose. All money earned is applied to competition fees first. If you ever have an overage, after fees have been paid, it can be applied to tuition, if approved by Andrea. This does not mean the client can get late on tuition intentionally, thinking said client can use the upcoming fundraiser check to pay tuition. Tuition due date is still the 1st of each month, NO MATTER WHAT. The process behind this is much more difficult and Element Dance Center payroll is determined by clients paying their tuition on time. Please never expect that fundraising will cover tuition in advance of fundraising checks coming in. _____

Tuition fees are billed and due on the first calendar day of the month. Because we hold a space for your child in a class as of the first calendar day of the month, classes not cancelled before the 1st calendar day of the month (not the first class meeting of the month) will be charged for the full month. Tuition bills will not be mailed or emailed to student's homes. Tuition can be paid by cash, check or credit card. EDC reserves the right to have dancers sit out of classes, without makeups, if their account has any outstanding balances until the account is paid in full. If a competitive dancer decides to add a class onto the required classes, these same policies still apply. _____

Class Cancellation: Classes may be cancelled at any time but classes not cancelled before the 1st calendar day of the month (not the first class meeting of the month) will be charged for the full month. **If you want to cancel a class, you must complete a Class Cancellation Notice, sign it and bring the original to the studio. The cancellation will be effective as of the next calendar month. Non-attendance in a class is NOT considered notice that you want to cancel a class. No cancellations will be taken by phone or by email.** _____

Auto Debit: The card will be charged on the 1st of each month. If card does not process it will be ran one more time on the 7th. If card is declined or payment is not made by the 7th a \$10 late fee will be applied. We will make **NO EXCEPTIONS** to this policy. If you want to stop auto debit, you must advise the Front Desk in person before the 1st calendar day of any calendar month and the class cancellation procedure must be followed accordingly. If auto debits reject for any reason, fee discounts may be withdrawn at the discretion of management. You must separately authorize non-tuition charges (POS, store, recital fees and costumes). New auto debit forms are required each session (School year and summer). Auto Debit forms are shredded at the end of each session. _____

Charge Accounts: Dancers over the age of 10 are allowed to "charge" drinks and snacks on their parent's EDC account unless the parent denies the privilege. If you do not want your dancer to be able to charge drinks or snacks, please let the front desk know. Parents are responsible for all charges on their accounts. In some instances, adults may be allowed to "charge" EDC store items to their accounts for later payment. This privilege may be revoked or withheld at anytime at the discretion of management. If you are on auto debit and asked NOT to have your card charged for store charges, you must pay the store charges separately.
I do not want my child to be able to charge my account: _____ *Yes, my child can charge my account:* _____

Recital Fees : There is a per person spectator fee for recitals. _____

Other Fee Policies: All fees (tuition, registration fees, recital performance fees, costume fees, and tickets) are non-refundable. All outstanding balances must be paid in full before costumes are handed out and before any student can perform in the Recital or competitions. Summer class deposits are non-refundable and non-transferable. All unpaid charges as of the 7th of each month are subject to late charge of \$10 for monthly tuition. All accounts must be paid in full before registering for the next session. Accounts with a history of non-payment may be barred from registration and may be asked to leave the studio or may be asked to prepay tuition. When paying competition program fees, there are 2 options and a payment plan schedule. If fees are missed and not paid by the scheduled date, there will be a \$10 late fee assessed. If fees are not paid in full by the last date that client agrees to, client will be charged a 1% daily fee of the total amount still owed, until the fees owed is brought current. _____

Late/absent Policy: Any missed classes may be made up by attending a class of same level or lower and same age range only within the same calendar month. If the dancer misses classes in the last week of a calendar month, the dancer may make up the class in the following calendar month. No credits or refunds are given for missed classes. EDC is not responsible for tracking missed classes. Students may not make up more than twice in the exact same class. To make up a class, get a make up slip from the front desk before class. There are no makeups for classes missed because of holidays, or for classes missed in a past calendar month. Missed/make-up class are not transferable between siblings.

No Dancer will be admitted to class if they arrive 15 or more minutes after the class start time, without prior communication. Client is responsible to contact Andrea 24 hours prior to class to let her know if a class will be missed or if student is arriving late due to an appointment. Client must also communicate if there is an emergency and student is arriving late, teacher will then approve if there is an exception and not just a consistency in late behavior. If your child is more than 15 minutes late to class and it is not excused per Andrea, you will need to do a make up for that class during the same calendar month. _____

Behavior and injury: If your child has a behavioral issue or special need, please advise the front desk. If your child has an injury or illness that a physician has suggested he or she be limited from physical activity, you must provide a doctor's note to hold a space in a class without billing AND your child must be cleared by the same physician in writing to return to dance. If your child has a cast, crutches, brace etc., your child will not be allowed to participate in dance without written clearance from a physician. Dancer with such injuries is STILL REQUIRED TO ATTEND CLASS and take notes. No refunds or credits will be given for injuries after the child is authorized to return to class. If an injury permits your dancer from participating in performances or competitions, there are NO REFUNDS. If a team is forced to have someone fill in for your injured dancer, the client will be held responsible to either allow the dancer to use clients costumes or may be financially responsible for new costuming. These same rules applied for lack of scheduling. If our dancer has a conflict over a performance/competition that was schedules in advance and overlooked by client, above policy to applies. If an injured dancer returns to class, the teacher and management make the final decision if the dancer is ready to compete. _____

Communications: All parents and students are expected to read and comply with all studio policies, procedures, newsletters (available via email and on the website), and recital requirements available on the EDC's website and at the studio. _____

EDC's website is located at www.elementdancecenter.com.

I have read the above *Element Dance Center* policy form to its entirety and I, _____, the parent of, _____, _____, _____, and by signing below I agree to follow all studio policies, procedures and payment commitments.

Signature: _____ Print Name: _____

Student Information form

Name of dancer: _____

Age: _____ DOB: ____ / ____ / ____

Measurements (these will be taken at time of registration): W: _____ G: _____

Parent full name (please include both parents if communication will happen with both parents):

Parent 1 : _____ Address: _____

Phone: _____

Parent 1 : _____ Address: _____

Phone: _____

Parent email (this is our #1 form of communication, please write a **legible** email):

Parent 1: _____

Parent 2: _____

Dancer is on the following groups: _____

Date this was filled out: _____

Audition registration form

Dancer name: _____

My child is auditioning for:

Team: _____ **Company:** _____ **Cheer:** _____

Crew: _____ **Hip Hop:** _____

My child is currently in (grade): _____

My child is currently (age): _____

If new to the studio, please list prior dance experience:

Office only:

Paid audition fee _____

Cash: _____ Check (check #): _____

If new to the studio, please list prior dance experience:

Tuition/ Fees break down for Fall

**teams/company groups subject to change*

PEE WEE 2 HR PER WEEK	\$65 / MONTH
TEAM GROOVE 5 HR PER WEEK	\$115 / MONTH
REVOLT 6.5 HR PER WEEK	\$135 / MONTH
RENOWN 9.5 HR PER WEEK	\$165 / MONTH
PROMINENCE 11 HR PER WEEK	\$185 / MONTH
IGNITE 1 HR PER WEEK	\$45 / MONTH
VOLTAGE/RAGE 2 HR PER WEEK	\$65 / MONTH
CHEER ALL LEVELS (2 HRS PER WEEK)	\$65 / MONTH
BREAK CREW 2 HRS PER WEEK	\$65 / MONTH

The above tuition cost reflects pricing per 1 student. If your dancer is adding an additional team, you just add more hours and refer to page with hourly breakdown. If you add one sibling, you add the same hourly cost and subtract 5%, 2+ siblings subtract 10% off total monthly tuition. When adding an extra competitive team, please add the full amount.

IMPORTANT DATES, PERFORMANCES & FEES

Summer session begins June 4th
 Studio closed July 2nd - July 6th, classes resume July 9th
 Summer session ends July 26th 2018 (no class July 24th, make up day July 31st)
 Fall/Spring Open House Registration (tell your friends!) July 31st- August 1st 2018
 Fall/Spring Session begins August 6th 2018
 Labor Day Weekend Aug 31-Sept 3 2018 (Block Party for anyone wanting to attend)
 Fall Recess Oct 18-21 2018
 October - Hip Hop Utah (optional)
 Thanksgiving Break Nov. 21-26 2018
 Winter Recess Dec. 24 2018-Jan 1 2019
 Winter Showcase Jan 12th 2019
 March LADM (Company only)
 Spring Break April 17-23 2019
 Hollywood Vibe (Company only) May 10th-11th
 Auditions May 16th, 17th, 18th 2019
 Spring Showcase May 23rd 2019
 Fall/Season ends May 23rd 2019
 Summer Break May 24-June 2 2019
 Summer session begins June 3 2019
 Summer session ends August 1st 2019
 + 3 more local competitions somewhere between March-May TBD

Fee Contract

Company members will attend two conventions and two local competitions. Teams and Hip hop members will attend 3 local competitions. Costume fees, competition fees and any other performance fees are to be paid in monthly payments in increments decided by the service provider.

1. It will be required that the client has a credit card on file.
2. Client will be required to pay a 20% deposit July 15th, that will go toward competition fees. Remainder of fees will be divided thereafter.

Client will have 2 options when paying extra fees and they are as follows.

- **Option 1:** Fees will be divided into 5 payments after the required deposit of _____. The fee payment plan can not extend beyond December 15th or a 1% daily late fee will be assessed to the client's account.
Initial: _____ Date: _____ (please initial and date the payment plan you are choosing.)
- **Option 2:** Fees will be divided into increments and due approximately every 6 weeks. Due dates are September 15th, November 15th and January 15th. The fee payment plan can not extend beyond January 15th or a 1% daily late fee will be assessed to the client's account.
Initial: _____ Date: _____.

Additional Fees: Client should plan for the following extra items, that are NOT covered in fees paid to the studio. Makeup, shoes, tights, studio gear, team pictures are to be purchased and are not included in the team fees.

Competitions/Conventions:

The Client has looked over the competition requirements for the commitment they are making and fully understands that competitions/conventions are mandatory. _____

- If the client/child is unable to attend a competition and the service provider is forced to fill a spot, the client will be responsible to either let the alternate borrow a costume or if the client does not consent that, the client will be held financially responsible to provide a costume for the given alternate. _____
- Any fees paid by the client are NON-REFUNDABLE. _____
- Client must be aware that when traveling that the client is responsible to plan for extra travel expenses such as hotel, gas and food. _____
 1. Client is aware of all studio performances and understands that their dancer must be in attendance.

Please read and sign below.

(a) I agree to purchase the contract for the __EDC Competitive Program, at \$_____ on this date ______, as an automatic charge to my credit card, or automatic debit to my checking account, each month for a contract period of __10__ months. (b) I hereby certify that I am the holder of the credit card, or an authorized signer on the bank checking account detailed below. (c) I understand that I will be notified if my credit card or checking account payment fails to authorize for any reason, and that a \$10 late fee will apply if I do not provide a valid credit card within 10 calendar days of the original rejection date. (d) I understand that my service will be deactivated if my account becomes more than 30 calendar days late.

(e) I have read and understand the above terms stated in this contract and by signing below I agree to them. (e) I have

read, understand and agree to the additional fees for the competitive program and I am choosing to pay these by, Option 1 _____ or Option 2 _____.

Service Provider Signature: _____ Printed Name: _____ Date: __ \ __ \ __

Client Signature: _____ Printed Name: _____ Today's Date: __ \ __ \ __

Office use only

Registration Fee \$ _____

Monthly tuition \$ _____

Costume fee/s \$ _____

Discounts (if applicable) _____

Credit Card # _____

CVVX: _____ Exp. date: _____

NAME ON ACCOUNT: _____

Address on billing statement: _____

City: _____ Zip Code: _____

Parent phone number: _____ Parent Email address: _____

ELEMENT DANCE CENTER ACCIDENT WAIVER AND RELEASE OF LIABILITY FORM

I _____ (Full Student Name, Please Print), HEREBY ASSUME ALL OF THE RISKS OF PARTICIPATING IN ANY/ALL ACTIVITIES ASSOCIATED WITH ATTENDING ANY AND ALL ELEMENT DANCE INC. EVENTS, including by way of example and not limitation, any risks that may arise from negligence or carelessness on the part of ELEMENT DANCE CENTER. and/or their directors, officers, employees, volunteers, representatives, agents, the activity holders, sponsors, and volunteers. And from dangerous or defective equipment or property owned, maintained, or controlled by ELEMENT DANCE CENTER and/or their directors, officers, employees, volunteers, representatives, agents, the activity holders, sponsors, and volunteers, or because of their possible liability without fault.

I certify that I am physically fit, have sufficiently prepared or trained for participation in this activity, and have not been advised to not participate by a qualified medical professional. I certify that there are no health-related reasons or problems which preclude my participation in this activity.

I acknowledge that this Accident Waiver and Release of Liability Form will be used by ELEMENT DANCE CENTER., sponsors, and organizers of the activity in which I may participate, and that it will govern my actions and responsibilities at said activity.

In consideration of my application and permitting me to participate in this activity, I hereby take action for myself, my executors, administrators, heirs, next of kin, successors, and assigns as follows:

(A) I WAIVE, RELEASE, AND DISCHARGE from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons released, for my death, disability, personal injury, property damage, property theft, or actions of any kind which may hereafter occur to me including my traveling to and from this activity, THE FOLLOWING ENTITIES OR PERSONS: ELEMENT DANCE CENTER.. and/or their directors, officers, employees, volunteers, representatives, and agents, and the activity holders, sponsors, and volunteers;

(B) INDEMNIFY, HOLD HARMLESS, AND PROMISE NOT TO SUE the entities or persons mentioned in this paragraph from any and all liabilities or claims made as a result of participation in this activity, whether caused by the negligence of release or otherwise.

I acknowledge that ELEMENT DANCE CENTER.. and their directors, officers, volunteers, representatives, and agents are NOT responsible for the errors, omissions, acts, or failures to act of any party or entity conducting a specific activity on their behalf.

I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident, and/or illness during this activity.

I understand while participating in this activity, I may be photographed. I agree to allow my photo, video, or film likeness to be used for any legitimate purpose by the activity holders, producers, sponsors, organizers, and assigns.

The Accident Waiver and Release of Liability Form shall be construed broadly to provide a release and waiver to the maximum extent permissible under applicable law.

I CERTIFY THAT I HAVE READ THIS DOCUMENT AND I FULLY UNDERSTAND ITS CONTENT. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND A CONTRACT AND I SIGN IT OF MY OWN FREE WILL.

Participant's Signature Date Participant's Name Age (Please print legibly)

Parent/Guardian Signature Date Parent/Guardian's Name (If under 18 years old, Parent or Guardian must also sign) (Please print legibly)

Tuition Rates

1 hour per week	\$45.00	2 hour per week	\$65.00
3 hour per week	\$85.00	4 hour per week	\$100.00
5 hour per week	\$115.00	6 hour per week	\$130.00
7 hour per week	\$140.00	8 hour per week	\$150.00
9 hour per week	\$160.00	10 hour per week	\$170.00
11 hour per week	\$185.00	12 hour per week	\$200.00
13 hour per week	\$215.00	14 hour per week	\$230.00
15 hour per week	\$245.00	16 + hour per week	Unlimited \$250

<p>Company/Team levels Level 1 = 4 hours Level 2 = 5 hours Level 3 = 6.5 hours Level 4 = 9.5 hours Level 5 = 11 hours</p> <p>Cheer levels Level 1/2/3 = 2 hours</p>	<p>Hip hop levels Level 3 hip hop = 1 hour Level 4/5 hip hop = 2 hours</p> <p>Crew levels Level 1 crew = 1 hour Level 2/3 crew = 2 hours</p>
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OPEN CLASS PASS (for add ons)

5 CLASSES PUNCH PASS	\$50.00
7 CLASSES PUNCH PASS	\$65.00
10 CLASSES PUNCH PASS	\$80.00